



Accessibility policy,

Off-site visits check list

Appendix C

March 2022

The following should be considered before planning a visit.

1. Is there disabled parking? YES/NO
2. Is there a level approach to the main entrance? YES/NO
3. Are there automatic entrance doors? YES/NO
4. Are there automatic inner doors? YES/NO
if not - are all doors wide enough to allow wheelchair access? YES/NO
5. If there are steps in the venue is there:
 - (a) a lift? YES/NO
 - (b) a ramp? YES/NO
 - (c) other - please give details.
6. Is there a loop system for hearing impaired visitors? YES/NO
if not, do staff giving guided talks have access to a microphone headset? YES/NO
7. Is there a disabled accessible toilet? YES/NO
8. Do you have a wheelchair on site for use by visitors? YES/NO
9. Do you have portable folding seats for visitors to use? YES/NO
10. Is there a risk assessment in place relating to Covid precautions? YES/NO
11. Are face masks to be worn? YES/NO

Review date

March 2024