

MINUTES OF THE U3A COMMITTEE MEETING HELD ON MONDAY 11TH
MARCH 2019 AT BMC STARTING AT 1.30PM

1 Present: S. Blackley, M. Gale, S. Austin, J. Muxlow, L.J. Beardsley, K. Shipway, C. Billau, A. Pinnock, R. Eddleston, M. Brookbanks, J. Patterson, C. Chater, E. Le Marchant Brock and A. Wilson [observer]. A. Wilson was welcomed by the Chair on her first visit to the committee.

2 Minutes of the February Meeting:

- Agreed and signed.

3 Matters Arising:

- Practical Gardening is going ahead with the canal side project, but as yet have not asked for the money.
- Adrian Shipway may take over Wine Tasting 1 but will continue to run Wine Tasting 2.
- Anne advised that there is a grievance policy which we can follow on the national website.
- AGV/AHA trip nearly full.
- Badges for new committee members to be sorted after the AGM.

4 Reports:

Chairs Report:

- Sue reported on her meeting with the cluster chairs.

Treasurer's Report:

- The Treasurer's report on financial activity in February was received and noted.
- The current budget v the actual was discussed with a forecast for the end of year balance.

Membership Secretary:

- Before renewals started we had 934 members and since the beginning of this year we have added 48 new members.

Business Secretary:

- A list of the present committee members was presented showing those who are leaving and at what stage the remaining members are in the election process.

Group Co-Ordinator:

- Nothing new to report

Publicity Report:

- Steve has been unable to meet up again with Philip Hartley, who may help with our website, because of illness.
- Leaflet containing a list of the open meeting talks could be put in the newsletters which are sent out to our non-email members. Otherwise members will be directed to the website.

Outings and Visits:

- The Coventry trip is viable.
- The Derngate and River Cruise visits are not yet full enough to go ahead.

Communications Officer:

- New printer purchased so we can now print our own membership cards.
- Renewal issue sorted out by Celia, Margot and Alison.
- 10 members have been to the latest Beacon system training session run by Celia.
- Newsletter printed and 47 sent out to members.
- Celia has received complaints about the speaker in the church not working – members sitting upstairs could not hear properly. Anne will take this up with Karen. **AP**

Social Events:

- Nearly all the monies have been returned to members who paid for tickets for the 70's Disco which had to be cancelled.
- No one has offered to take on the role of Social Events.

Welfare Officer Report:

- Improved signage needed for the tea/coffee room. **CB**
- Meeters and Greeters could offer to bring a drink to members with mobility problems, and could they remind members where the refreshment rooms are. **SB**

5 Notts Network News:

- Nothing to report.

Succession Planning:

- See confidential items

Data Protection:

- Nothing to report

Beacon/PayPal:

- Already discussed.

New Members Coffee Morning:

- Those attending C. Billau, A. Pinnock, C. Chater, J. Muxlow, K. Shipway and E. LeMBrock.
- Signing in Form to be given to MG, KS AP and SB for dissemination of offers of volunteering.

6 Insurance Concerns re Possible New Yoga Group:

- Chris has not heard yet from U3A HQ but Kathy told us how other groups are being run. It was agreed to put it on next month's agenda.

7 AGM:

- Richard will write the Trustees Report which has to go to the Charity Commission.
- Papers for the AGM to be sent out by 11th April.
- Nomination form to be returned by 29th April.
- Questions to be put to the committee to be received by 25th April.
- New constitution to be sent to all members and it will take effect from May 2020.
- Order of the AGM – New Committee members elections first followed by adoption of the New Constitution.

8 Job Descriptions:

- Committee members had submitted the final tranche of job descriptions and just a few changes were made.

9 AOB:

- Nothing.

10 Confirmed Future Meetings:

- Monday April 8th @ 1.30pm
- Monday 13th May @ 1.30pm
- Monday June 10th @ 1.30pm
- Suggested date for July Monday 8th @ 1.30pm agreed and booked.

Signed..... Date.....