

MINUTES OF THE U3A COMMITTEE MEETING HELD ON FRIDAY 8TH
FEBRUARY 2019 AT BMC STARTING AT 1.30PM

1 Apologies: K. Shipway, M. Gale and P. J. Hartley(observer)

Present: S. Blackley, R. Eddleston, M. Brookbanks, J. Muxlow, B. Cooper, C. Chater, S. Pyke (observer) L. J. Beardsley, J. Patterson, A. Pinnock, S. Austin, C. Billau and E. LeMBrock.

2 Minutes of the January Meeting:

- Agreed and signed.

3 Matters Arising:

- Practical Gardening Group have requested £220.77p to pay for the shrubs etc. for the raised bed they have adopted at Beeston Canal Heritage Centre.
- Concern was raised about such a large amount being taken from an already overdrawn groups account. It was agreed that it was good publicity for Beeston U3A and support for the local community. Sue will inform the group leader. **SB**
- Wine Tasting – Piers Krause has taken his last session and Wine Tasting Group 1 will be taken over by J. Scottow.
- It was agreed that we should strongly start to encourage groups to move to the Beacon system.
- Helen Stewart has been informed of the committee's suggestion re the short story competition. She will consult the Creative Writing Group.

4 Reports:

Chairs Report:

- Report read.

Treasurer's Report:

- The Treasurer's report on financial activity in January was received and noted.
- PayPal renewal payments going well.

Membership Secretary:

- Renewals going well.

Business Secretary:

- A list of committee members and the length of service so far was presented with minutes of the meeting held by the subcommittee about the new constitution from TAT.

- We need to have a policy for dealing with complaints, grievances and issues which could arise with a member.
- Richard reported on the meeting. Discussion followed with regard to changes to terms of office. Any new members to the committee will follow the new terms from May 2019. Committees have three years to implement the changes following adoption of the new constitution and current members as their terms of office come to an end. All committee members will be elected annually.

Group Co-Ordinator:

- Chris raised an insurance question re a new Yoga group.
- It was agreed to put it onto next month's agenda when she can report back after she has contacted the Third Age Trust. **CC**

Publicity:

- Breda to let Steve have a list of speakers for the next few months. **BC**
- Celia to send out an email advising members who will be speaking at the March meeting. **CB**
- Lucy to contact Anne Allery to see if she will give a short talk after the AGM in May. **LJB**

Speaker Seeker/ Outings and Visits Organiser:

- Coventry trip will go ahead.
- River Cruise – waiting confirmation re minimum numbers.
- Walkenburg visit cancelled.
- Derngate – venue closed at present.
- Hepworth Gallery/Yorkshire Sculpture Park organised.

Communications Officer:

- Online renewals going well.
- New printer purchased so we can print the new membership cards.
- There has been a Beacon training session arranged for 1st March 2019. **CB**

Social Events:

- Due to a lack of interest in the March 70's Disco evening it will be cancelled. **JP**

Welfare Officer:

- U3A leaflets distributed at the Group Leaders meeting last month.
- Forest Town U3A have said how helpful they have found our safeguarding policies.

5 Notts Network News:

- Sue read out a report sent to the Network from Jean Hogg who is our regional U3A representative.

Succession Planning:

- Steve to step down from Publicity post in May 2020.
- Jo to step down from Social Treasurer in May 2020.
- It is proposed that Alison Wilson stands for election as Membership Secretary in May and may be supported by Shirley Pyke.
- Kathy to support Anne as Group Co-Ordinator.
- Philip Hartley could be co-opted to support the Website.

Data Protection:

- Nothing to report.

Beacon/PayPal:

- Access to calendar to be advertised in the member's portal.
- Members to be advised that they can update their own details on Beacon.

New Members Coffee Morning:

- Five committee members will be present.

6 Group Leaders Meeting:

- This went well and Sue thanked Richard, Anne and Celia for their presentations.

7 New Constitution:

- The new constitution is very similar to the present one and should be adopted and this was agreed.
- All committee members to be elected annually and this is in line with other voluntary groups.
- There can be 12 elected members and 3 co-opted members, but the latter should not be on the committee as co-optees longer than 2 years.

- Members should not be on the committee for longer than 3 years.
- They can return to the committee after a year's break.
- Ideally, one third of the committee should change every year.
- Sue to go to a constitutional workshop on 14th March 2019.

8 Development Plan:

- Anne has started looking at necessary changes to the new members pack with Chris. **AP**
- Beeston U3A Dementia Day – this has put off until after the Aging Well workshop being held at Nottingham University by the Notts Network on October 19th, 2019

9 Committee Job Descriptions:

- These descriptions were discussed, and slight changes were made, and it was agreed that the generic part of the committee responsibilities would follow the main job description. Sue will make the changes and email them out. **SB**

10 AOB:

- Janis wanted to bring to the attention of the members the buffet lunch that Sergio at the White Lion in Beeston has been putting on for the Murder Book Club in case other groups want to take advantage of it.

11 Confirmed Future Meetings:

- Monday March 11th @ 1.30pm
- Monday April 8th @ 1.30pm
- Monday 13th May @ 1.30pm
- Suggested date for June Monday 10th @ 1.30pm agreed and booked.

Signed..... Date.....