

**BEESTON U3A - GENERAL FUND**

**SUMMARY OF RECEIPTS AND PAYMENTS FOR THE PERIOD 1 APRIL 2015 TO 31 MARCH 2016**

	Notes	General Funds	Notes	2015
<b>Total receipts</b>				
Subscriptions 2015 / 16		7458		12357
Subscriptions 2016 / 17		4696		
Visitors fees		210		160
Social events		8133		1822
Refunds from Social Account		0		326
Sales of writing for pleasure booklets		0		10
Refunds		16		
Sales of newsletter		26		19
Miscellaneous		412		117
Memory course		0		144
<b>Total receipts</b>		<b>20951</b>		<b>14955</b>
<b>Payments</b>				
Adverts		36	1	342
Affiliation fees		2081	2	20
Bank charges / unpaid cheques		25	3	36
Copyright licence		60	4	60
EM Conference fees		200	5	50
Equipment		422	6	425
Expenses				761
Fees to U3A (Capitation Fee)				20
Miscellaneous		325	7	
New Group start up grant		36	8	
Newsletter and printing		1055	9	1424
Refreshments		1212	10	278
Refunds				79
Room hire		2200	11	1831
Social events		8377	12	1857
Speakers		510	13	395
Special events		170	14	739
Third Age Matters Publication		1054	15	967
Stationery		883	16	0
<b>Total payments</b>		<b>18646</b>		<b>9284</b>
Excess of receipts over payments		2305		5671
Balance at 31 March 2015		11184		
Excess of receipts over payments for the year to 31 March 2015				5671
Excess of receipts over payments for the year to 31 March 2016		2305		
Cash in hand		100		
Balance at bank 31 March 2016		13,905		

Accounts prepared by Malcolm Brookbanks, Treasurer

I have examined the above receipts and payments accounts and find them to be in accordance with the accounts books and vouchers. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Signed by Independent Examiner

Date

25th April 2016



## BEESTON U3A ASSETS AT 31 MARCH 2016

	Value at 31.03.16	PAT Tested
<b>Assets</b>	<b>£</b>	
Laptop with Windows 10 and Microsoft Office and carrying case	1	Where PAT
Digital projector and carrying case	1	testing was
Laser pointer for presentations	1	carried where
2 & 5 metre VGA leads	1	needed
Wireless mouse	1	in March
Surge protector multi power socket 5 m extension lead	1	2015
Laptop for use by Editor	309.95	
Printer for use by Editor	91.5	

## Beeston U3A Social Account 2015 - 16

Income	16394	Expenditure	10624
Carry forward	2240	Balance at 31 March 2016	8010
	<b>18634</b>		<b>18634</b>

## Beeston U3A 2015 / 16 Annual Accounts

### Commentary by the Treasurer

#### INCOME

As can be seen, the main income comes from members subscriptions. A significant sum is shown relating to 'social items' but this is offset by 'social' expenditure of which I will have more to say in the meeting.

#### EXPENDITURE

##### What do we spend your money on?

To explain the accounts more fully I am describing below the sort of things which have been charged to the various items identified in the accounts.

##### 1. Adverts

We pay an annual fee to advertise in the Beeston Express.

##### 2. Affiliation Fees

We pay a fee to the Third Age Trust based on the number of members in the Beeston U3A. There is also an affiliation fee for our membership of the Notts Network of U3As.

##### 3. Bank charges

Our account with HSBC is known as a 'Community Account' and, subject to certain limitations, is operated for us free of charge. However, last year, and again this year, we have

been charged for returned cheques. Most of these were associated with cheques drawn on accounts which members were in the process of switching. Following representations to the bank these charges were refunded. However, in one case a cheque bounced twice because the account holder did not appear to have sufficient funds to meet it. Although the person concerned was approached on the matter we have had to meet the charges involved. The payee did not join the U3A.

#### **4. Copyright licence**

We pay a fee to be able to reproduce copyright material.

#### **5. East Midlands Conference Fees**

We met the cost of members attending the conference at Nottingham Conference Centre.

#### **6. Equipment**

This year we have supported the Bridge, Canasta, Mahjong and Wine Tasting Groups in meeting the cost of new/ replacement equipment (wine not included). A donation was also made to the Pearson Centre where the Table Tennis Group meets and this helped in the purchase of a new table tennis table.

#### **7. Miscellaneous**

Items which are non-recurring and therefore, do not have a separate column in the accounts are charged here. This has covered such things as cards, presents, a cash item of £100 for use as 'change' at the time when subscriptions are received and the return of funds held for one of the groups.

#### **8. New Group Start-Up Grant**

When a new group is set up the committee has agreed to meet the cost of room hire for the first meeting.

#### **9. Newsletters and printing**

This heading is self-explanatory.

#### **10. Refreshments**

Refreshments for Open Mornings, the new members coffee morning and meeting with Group Leaders and for any other meetings.

#### **11. Room hire**

Fees to Beeston Methodist Church for use of the church and hall for our open meetings and to hire rooms for specific meetings such as the new arrangements for leading the history group and the lunch clubs.

**12. Social events**

I will speak about this heading in the meeting.

**13. Speakers**

Payments to our speakers at open mornings.

**14. Special events**

Costs of items for the Group Event and for our forthcoming anniversary celebration in June.

**15. Third Age Matters Publication**

This covers the cost of the national U3A magazine which members received quarterly by post.

**Stationery**

Administration costs such as postage, paper and membership cards. We have also paid 'Wordpress' to stop adverts appearing on our website and paid for professional consultancy to set up a bulk